

Minutes of the Performance Committee meeting held at CDDFRFS HQ on Thursday 20 June 2024 at 13:30 hours

Present	Cllr R Manchester in the Chair
Durham County Council	Cllr C Marshall and L Hovvels (substitute for Cllr S Quinn)
Darlington Borough Council	Cllr G Lee
Officers	K Carruthers, DCFO J Parry, Director of Emergency Response

Part A

1 Apologies

Apologies were received from Cllr S Quinn.

In the absence of the Chair, Cllr Manchester was nominated to chair the meeting.

2 Minutes of the previous meeting

The minutes of the previous meeting that was held on 7 March 2024 were agreed as a true record.

3 Performance Report Quarter 4 2023-24

K Carruthers introduced a report providing members with a summary of the organisational performance at the end of the fourth quarter of the 2023/24 financial year. The indicators were discussed in turn.

K Carruthers highlighted the increase in fire fatalities and reassured members that work is taking place with partners to increase the awareness of fire risks in the home.

Cllr Hovvels suggested that feeding reports through to the Health and Wellbeing Board would help promote more joint working and strengthen support to our communities. K Carruthers advised that individuals identified as very vulnerable are discussed at Multi Disciplinary Team meetings to ensure support is provided by the relevant partners and links are made.

K Carruthers noted that a presentation will be given to the Stronger and Safer Overview and Scrutiny Committee on the 1st July regarding Home Fire Safety,

providing information on partner referrals, our targeted address list, self-referrals and hot strikes following an incident.

Cllr Hovvells advised that there is an issue with a prolific arsonist in the local community of East Durham which is of great concern to residents.

Cllr Manchester queried if the awareness to the risk of oil fires has reduced and do we need to make this more prevalent. K Carruthers noted that these type of incidents had reduced, although advice and guidance was still communicated on the actions to take.

Cllr Lee praised the service for the work done to help reduce the number of fires in prisons. J Parry commented that work will continue in partnership with the prison.

Cllr Marshall also acknowledged the service's proactive approach in reducing the number of incidents in prisons and that best practice established could be rolled out wider. K Carruthers explained that a case study is to be produced for circulation following the final part of the project.

ACTION: J Parry to thank all staff involved on behalf of members of the Performance Committee.

Cllr Lee requested further clarification regarding the staff sickness figures as some of the statistics are unclear. Cllr Marshall noted that more detailed information is provided within a report to the Human Resources Committee.

The committee **noted** the report.

4 Letters of Appreciation

The committee considered the letters of appreciation received by the service for the period 1 January 2024 to 31 March 2024. In total, 4 letters had been received for the reporting period.

The committee **noted** the report.

5 HMICFRS Action Plan Update

The committee were presented with a report providing an update on the current position of the Action Plan resulting from the inspection of County Durham and Darlington Fire and Rescue Service (CDDFRS) by His Majesty's Inspectorate of Constabulary and Fire and Rescue Service (HMICFRS).

K Carruthers noted that 11 out of the 19 actions were reported as completed at the previous meeting. The remaining 8 actions are also now complete.

6 2024/25 Target Setting Methodology

J Parry provided members with a presentation explaining the target setting methodology used by CDDFRS for their Performance Indicators.

Part B

7 Formal Complaints

Two formal complaints had been received by the service for the period 1 January 2024 to 31 March 2024. One complaint has been upheld and no complaints had been forwarded to the Local Government Ombudsman.

The committee **noted** the report.